



# BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

## ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

720 BA Senior High School

ACCOUNT NAME & PROJECT:

809 SAF STUDENT ACTIVITIES

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW

REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; Gifts	\$ 15,000.00
2021-2022	Dues & fees; Registration fees; Rental fees	\$ 400.00
2021-2022	Catalog/Brochure Sales	\$ 1,000.00
2021-2022	Food item sales; Clothing & accessories sales; Spirit item sales; Art sales; Calendar or other special items sales	\$ 1,000.00
2021-2022	Reimbursements; Refunds	\$ 500.00
2021-2022	Interest; Commissions	\$ 100.00
2021-2022	Restaurant profit sharing	\$ 3,000.00
2021-2022	Car Wash Fundraisers	\$ 2,000.00
2021-2022	Concession Sales; Accessory Sales	\$ 2,000.00
2021-2022	Ticket Sales; Admission Costs	\$ 15,000.00
2021-2022	All Access, Activity and Athletic Passes for Students	\$ 26,000.00
2021-2022	Special Events	\$ 3,000.00
2021-2022	Amazon Fundraiser; Scratch Off Fundraiser	\$ 1,000.00
2021-2022	Lawn and garden services fundraiser	\$ 1,000.00
2021-2022	Advertising sales	\$ 1,000.00
2021-2022	Donations; Gifts (Make A Wish, St. Jude, SPED, etc)	\$ 12,000.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 84,000.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials	\$ 3,000.00
2021-2022	Rentals; Lease Services	\$ 8,000.00
2021-2022	Communication Services	\$ 1,500.00
2021-2022	Printing & Binding; Copying Services	\$ 1,000.00
2021-2022	Copy supplies and paper	\$ 1,000.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 500.00
2021-2022	Kitchen products & supplies	\$ 1,000.00
2021-2022	General Supplies <\$5,000 non-durable; Name Badges	\$ 3,000.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	\$ 500.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 3,000.00
2021-2022	Technology-related supplies, small equipment & software	\$ 1,500.00
2021-2022	Uniforms; T-shirts; Costumes	\$ 3,000.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments; Meals; Prizes	\$ 5,000.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 2,500.00
2021-2022	Donations; Gifts (Make A Wish, St. Jude, SPED, etc)	\$ 10,000.00
2021-2022	Refunds; Reimbursements	\$ 2,500.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 37,000.00
Total Expenditures		\$ 84,000.00

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	84,000.00	(A2)
Expenditures	\$	84,000.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

\*\* Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

*Christian Welborn*

5/28/2021

Date

X

Activity Fund Custodian's Signature

Date